



A Donaldson Company

A WORLD LEADER IN FUME
EXTRACTION TECHNOLOGY

DustPRO Universal

USER MANUAL

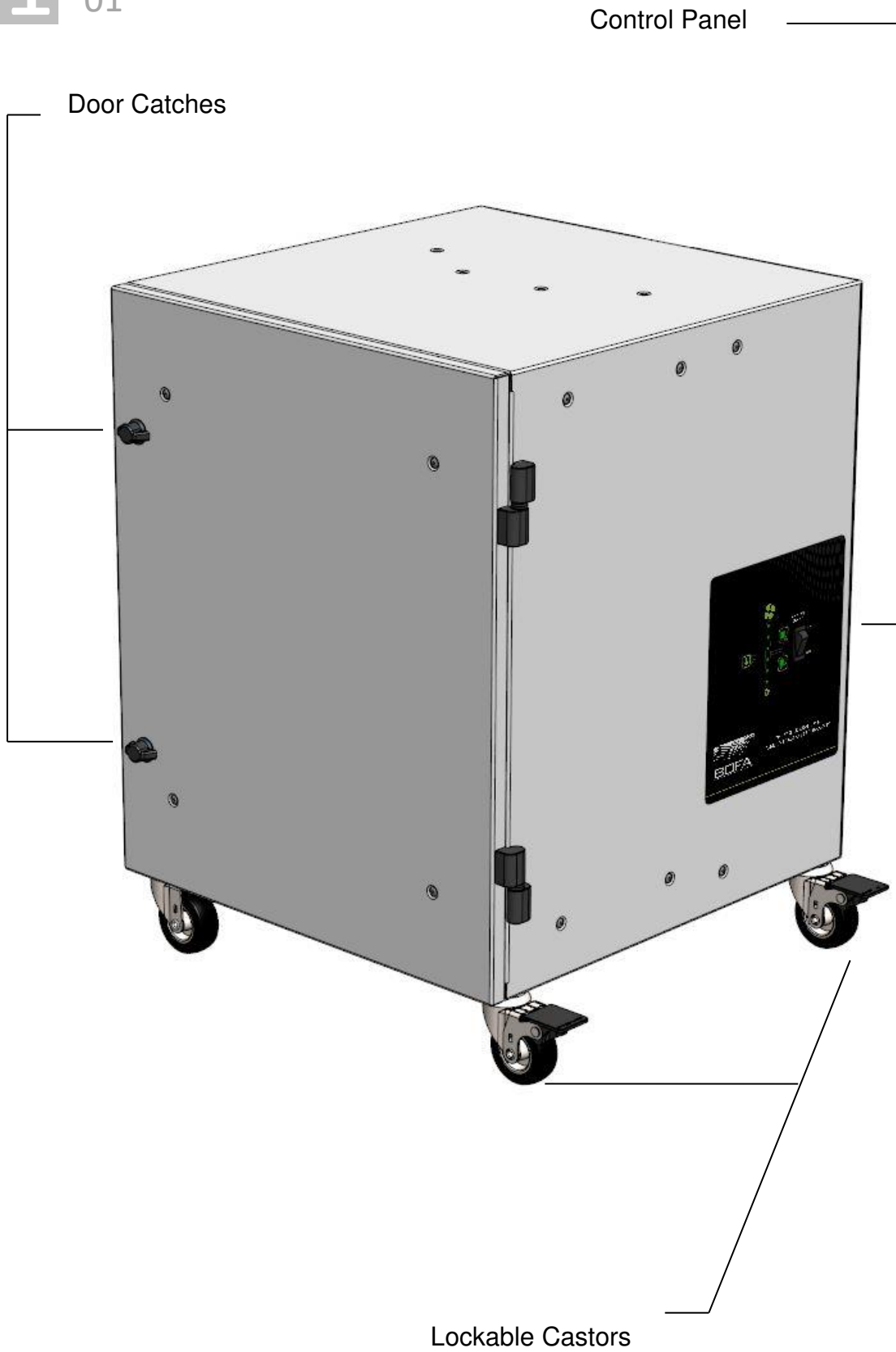


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Overview

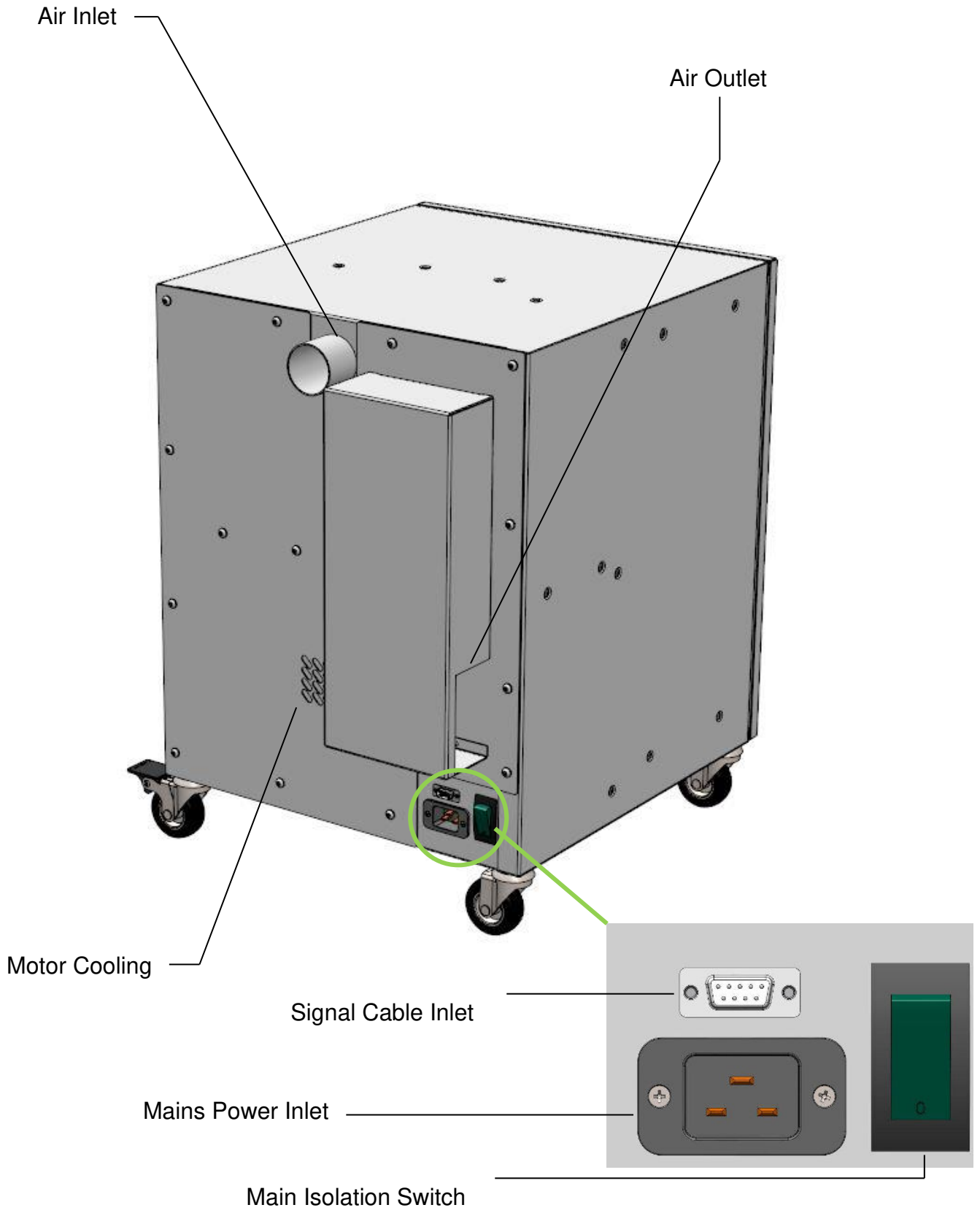
1 01



Overview



1 02



Overview



Important safety notes

Concerning symbols used on the extraction unit and referred to within this manual.



Danger

Refers to an immediately impending danger. If the danger is not avoided, it could result in death or severe (crippling) injury. Please consult the manual when this symbol is displayed.



Warning

Refers to a possibly dangerous situation. If not avoided it could result in death or severe injury. Please consult the manual when this symbol is displayed.



Caution

Refers to a possibly harmful situation. If not avoided, damage could be caused to the product or something in its environment.



Important (Refer to manual)

Refers to handling tip and other particularly useful information. This does not signify a dangerous or harmful situation. Refer to manual when this symbol is displayed.

Electrical Safety

The unit has been designed to meet the Essential Health and Safety Requirements of the Machinery Directive 2006/42/EC.

Warning

When working with the pump/motor housing open, Live 230/115 volt mains components are accessible. Ensure that the rules and regulations for work on live components are always observed.

Important

To reduce the risk of fire, electric shock or injury:

1. Always isolate the system from the mains power supply before removing the pump/motor access panel.
2. Use only as described in this manual.
3. Connect the system to a properly grounded outlet.

Dangers to eyes, breathing and skin

Once used, the filters within the system may contain a mixture of particulates, some of which may be sub-micron size. When the used filters are moved it may agitate some of this particulate, which could get into the breathing zone and eyes of the operative. Additionally, depending on the materials being used, the particulate may be an irritant to the skin.

This unit should not be used on processes with sparks of flammable materials or with explosive dusts and gases, without implementation of additional precautions.

Caution: When changing used filters always wear a mask, safety shoes, goggles and gloves.

Intended use

This equipment has been designed to extract and filter fume from a variety of applications. However it is the users responsibility to ensure the equipment is installed correctly and is suitable for the application.

This machine must not be used on wet applications or acidic fumes.

BOFA Technical Service

If a problem arises with your system please refer to the troubleshooting guide section 7 of this manual. If the problem is still not resolved, please:

- Visit our website at www.bofainternational.com for on-line help.
- Or contact the helpline on **+44 (0) 1202 699 444**, Mon-Fri, 9am-5pm.
Email: Technical@bofa.co.uk

Safety Instructions



Warning and Information labels

The following listing details labels used on your unit.

Goggles, Gloves & Mask Label



Location: On the inside of the filter door
Meaning: Goggles, Gloves and Masks should be worn while handling used filters.

Do Not Cover Label



Location: Rear of unit next to the motor cooling holes.
Meaning: Do not cover any louvers or holes adjacent to the label.

Electrical Danger



Location: Rear of unit on removable panel
Meaning: Removal of panels with this label attached will allow access to potentially live components.

Warning Label



Location: Front of unit, top left of the door.
Meaning: Power should be isolated before the panel with this label attached is opened/ removed.

Serial Number

For future reference, fill in your DP Universal details in the space provided. The serial number is on the rating label located on the rear of the unit.

Serial Number:

D	P	U	N	I	V	E	R	S	A	L	-										

Serial Number Label



Location: Lower Rear of unit next to mains inlet.
Meaning: This label contains a variety of information about the extraction unit, including.

- Company name, Address & Phone number
- Extractor model
- Unit serial number
- Operating voltage range
- Maximum current load
- Operating frequency
- Relevant approval markings/ logos

PLEASE NOTE: If the equipment is used in a manner not specified by the manufacturer, the protection provided by the equipment maybe compromised.

Fire Risk Warning

In the very rare event that a burning ember or spark is drawn into the fume extraction unit, it may be possible that the filters will ignite.

Whilst any resultant fire would typically be retained within the fume extraction unit, the damage to the extractor **COULD** be significant. It is therefore essential to minimise the possibility of this occurring by undertaking an appropriate Risk assessment to determine:

- a). Whether additional fire protection equipment should be installed.
- b). Appropriate maintenance procedures to prevent the risk of build-up of debris which could potentially combust.

This unit should not be used on processes where sparks could occur, with explosive dusts and gases, or with particulates which can be pyrophoric (can spontaneously ignite), without implementation of additional precautions. It is essential that nozzles or other extraction/ fume capture devices and hoses/pipework are cleaned regularly to prevent the build-up of potentially ignitable debris.

Before Installation

3 01

Packaging removal & unit placement

Before installation, check the extraction unit for damage. All packaging must be removed before the unit is connected to the power supply.

Please read all instructions in this manual before using this extractor.

1. Move the unit to the location where it is going to be installed and remove the outer packaging. **This unit should be installed in a well-ventilated area.**



Caution

Due to the weight of the extractor suitable lifting equipment should be used and with regard to appropriate safety precautions. (See Appendix for product weight details)



Caution

Do not block or cover the cooling vents on the unit, as this severely restricts airflow and may cause damage to the unit.



Caution

Under no circumstances should the exhaust outlet/s be covered as this will restrict the airflow and cause overheating.

2. Check the filter is located in the correct position before closing the door and securing the door latches.

Installation

4 01

During the machining processes which remove material, dust is usually generated as a by-product. This dust needs to be removed in order to prevent interference with the performance of the machine and also to protect the health of the operator. The Dust Pro range of units has been developed to provide effective removal of swarf and smaller particulates created during processes such as routing, mechanical engraving, grinding and lathing. Dust Pro units are compact and portable. They are of robust design, and feature ease of use with minimal maintenance and long life.

Exposure to airborne contaminants at work, such as inhalable and respirable dust particles, can put people's health at risk. Health and safety regulations require employers to control exposure to hazardous substances in order to prevent ill health. The use of a suitable extraction system will enable you to conform to the Health and Safety regulations and protect the health employees and others.

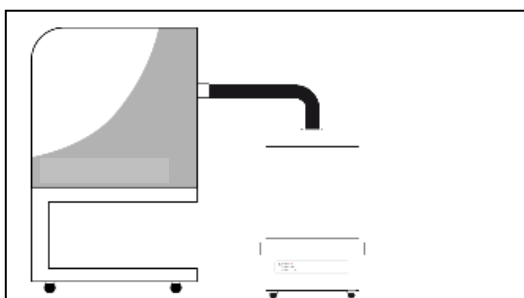
The system has been designed to remove and filter fume containing potentially hazardous particulate generated during manufacturing processes. Such hazardous substances are captured within the filtration system after which the cleaned air is returned to the workplace.

General Guidelines for a successful installation

- Keep duct run length to a minimum
- Avoid sharp bends / turns in the ductwork
- Avoid multiple bends / turns in the ductwork
- Use a larger diameter duct where able
- Position the capture device as close as possible to the marking point

Cabinets

Cabinets normally have a 75mm or 100mm spigot for fume extraction. For best performance use the same diameter hose as the spigot and reduce at the extractor end if necessary. **Keep the hose run as short as possible.**



Installation

4 02

Specification

Refer to section 09 01.

Connection to Power Supply

Please follow the above specification when selecting the power supply outlet for the unit, ensure the power supply is suitable before connecting the unit.

Please do not use the lead with other devices

Check the Integrity of the electrical power cable, if the supply cord is damaged the extraction unit should not be connected to the mains. The supply cord should only be replaced by a BOFA engineer as an electrical safety test may be required after replacement.

The unit **MUST** be connected to a properly earthed outlet.

If your DP universal was ordered with any optional extras please read section 4.03 before the power connection is made as additional connections may be required before power is connected to the extractor.

Connect the power cable to an isolated electrical supply.

The mains socket should be installed near the extractor it should be easily accessible and able to be switched On/ Off. The cable run should be arranged so as not to create a trip hazard.

Installation

4 03

Optional added features

The system can be configured to suit customer specification. These optional extras would be discussed, arranged and installed prior to delivery.

(If unsure what features your system is equipped with please contact the seller with the unit serial number, (Refer to section 2 for location) who will be able to advise what specification has been supplied.

Remote Stop/Start feature

Enables the extraction unit to be remotely turned On / Off via an external signal.

This feature can be configured in 2 ways

- DC Voltage input – Range 24VDC
- Override – Stop / Start feature switched off

Note: Care must be taken to ensure that the system is correctly wired in order for the extraction unit to function correctly.

DC Voltage input

This configuration requires pins 1(+) & 6(-) of the gway connector (Refer to section 1 for location) to be connected to a known and tested DC power supply, in order to start the extractor.

The operating voltage for this signal is 24VDC.. Voltages connected outside of this may cause irreversible damage to the internal relay.

Pin 1 = V+

Pin 6= V-

When the extractor is provided with the correct DC voltage the motor will start and maintain the set flow rate (Refer to section 5 for how to set the flow) when the DC voltage is removed the motor will slow down and come to a stop.

The extractor will need to be turned on (See section 5 for turning the extractor on) in order for this feature to operate.

Override

Enables the extractor to operate fully with or without either DC voltage input or the Volt free input.

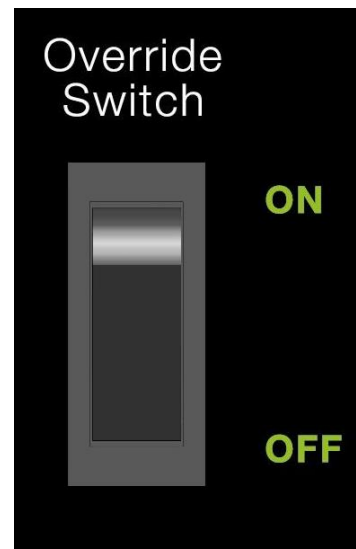
The override feature can be toggled On / Off by a switch mounted on the front panel (see section 1 for switch location)

Switch in "On" position

In this position the extractor will require a start signal (either Voltage input or Volt free, depending on the requested specification) to enable the motor within the extraction unit.

Switch in "Off" position

In this position the extractor motor will run without the requirement for an external start signal. This feature is useful for engineers carrying out works/ tests on the extractor without the need for the auxiliary signal being present.

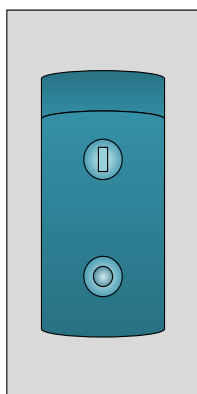


Operation



Turning extraction unit On

The DP Universal is turned on and off by the main isolation switch on the rear of the unit. To turn "On" the (I) side of the green switch should be depressed (Refer to section 1 for switch location)



Motor Speed Adjustment

The motor speed can be adjusted by the buttons on the front of the extraction unit.

Pressing the Up arrow will increase the motor speed



Pressing the Down arrow will decrease the motor speed.



The 6 blue LED's on the front of the unit will display the motor speed, there are several increments between each LED so the button may need to be pressed several times to illuminate the next LED.

Maintenance

6 01

Maintenance UK

It is a legal requirement, under regulation 9 of the COSHH regulations that all local exhaust ventilation systems are thoroughly examined and tested at least once every 14 months (typically carried out annually). The approved code of practice recommends that a visual check should be carried out at least once a week.

COSHH requires the annual inspection and testing to be carried out by a competent person and specifies that documentation results are recorded in a log.

Contact the seller for more information about inspection and certification.

Maintenance General

User maintenance is limited to cleaning the unit and filter replacement, only the manufacturers trained maintenance technicians are authorised to carry out component testing and replacement. Unauthorised work or the use of unauthorised replacement filters may result in a potentially dangerous situation and/or damage to the extractor unit and will invalidate the manufacturer's warranty.

Cleaning the unit

The powder coat finished units can be cleaned with a damp cloth and non-aggressive detergent, do not use an abrasive cleaning product as this will damage the finish.

The cooling inlets and outlets should be cleaned once a year to prevent build-up of dust and overheating of the unit.

Replacing the Filters

The filters will need changing when the Green LED on the front of the unit starts to flash Red.

At this point the Pre filter bag should be changed, if the Green LED has not returned then the HEPA filter should also be changed.

A log of the changes should be maintained by the user. The filters require attention when the LED flashes RED or when the extractor no longer removes fume efficiently.

It is recommended that a spare set of filters are kept on site to avoid prolonged unit unavailability. Part numbers for replacement filters can be found on the filters fitted in your system. Alternatively, refer to the spare parts table in this manual.

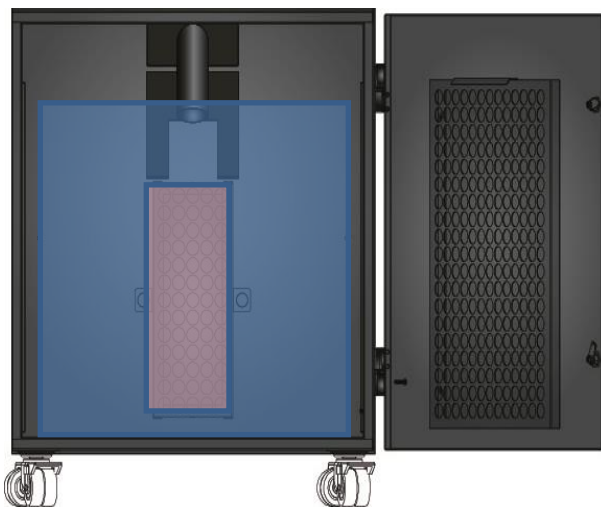
To prevent overheating, units should not be run with a blocked filter condition, or with dust obstruction of Inlets / Outlets.

Pre Filter Replacement

To replace the Pre filter follow the procedure detailed below.

Always use Goggles Gloves and Masks when changing the filters.

1. Isolate the electrical supply to the extractor
2. Undo the 2 latches on the front of the extractor
3. Lower the filter plate, this will allow access to the filter, slide the filter off the plate
4. Once removed it is recommended that the filters are bagged and sealed
5. Slide the new filter into place on the plate
6. Replace the lid and secure the 2 latches
7. Reconnect the mains supply to the unit.



Maintenance

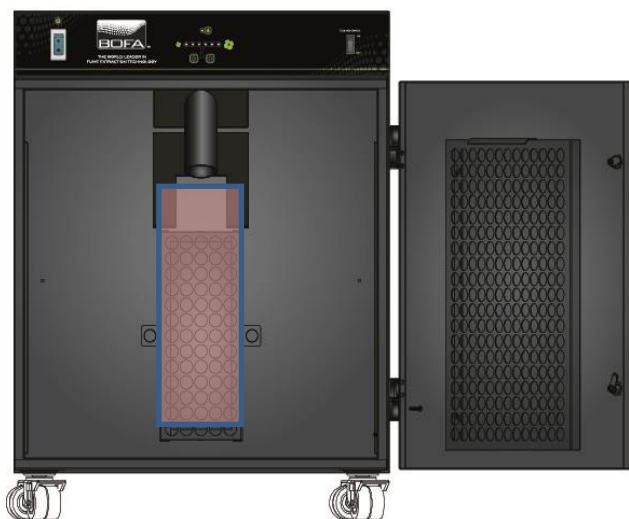
6 02

HEPA Filter Replacement

Refer to section 2 01 for PPE requirements.

To replace the HEPA filter please follow the procedure below.

1. Isolate the electrical supply to the extractor
2. Undo the 2 latches on the front of the extractor
3. Lower the filter plate, this will allow the pre filter to be removed
4. Unscrew the 2 knobs holding the HEPA filter cage in place.
5. Remove the Cage and HEPA filter.
6. Once removed it is recommended that the filters are bagged and sealed
7. Fit the new filter and replace cage, secure in place.
8. Refit the Pre filter
9. Replace the lid and secure the 2 latches
10. Reconnect the mains supply to the unit.



Troubleshooting

7 01

In the unlikely event of a problem with your system please contact your local representative.

Alternatively see contact information after section 09 01

Replacement Parts



Consumable Spares

The extraction system contains a pre filter and a HEPA filter. These should be replaced when the RED LED is flashing (see section 6 for replacing the filters)

To maintain performance it is important that the filters are replaced with identical BOFA filters. Filter part numbers can be found on the cage holding the filters inside the extractor.

Maintenance Protocol

Filter change information may also be recorded in the table below.

Unit Serial Number:			
Pre filter		HEPA filter	
Date	Engineer	Date	Engineer

Filter disposal

The filters are manufactured from non-toxic materials. Filters are not re-usable, cleaning used filters is not recommended. The method of disposal of the used filters depends on the material deposited on them.

For your guidance

Deposit	EWC Listing*	Comment
Non Hazardous	15 02 03	Can be disposed of as non-hazardous waste.
Hazardous	15 02 02M	The type of hazard needs to be identified and the associated risks defined. The thresholds for these risks can then be compared with the amount of material in the filters to see if they fall into the hazardous category, if so, the filters will need to be disposed of in line with the local/national regulations.

*European Waste Catalogue

System Specifications

Wiring schematic available upon request

Spares parts list available upon request



Unit: Dust Pro Universal

Capacity: 285m³/h (168cfm)

Weight: 33Kg (72.8lbs)

Motor: Centrifugal Fan

Output: 1100w

Electrical supply: 100-230V

Hertz: 50/60Hz

Full Load Current: 12.5A

No of phases: 1

Noise Level: Below 60dB (A)

(at typical operating speed)

61010 Stability test results:

Maximum Altitude – 2000m

	Metric (mm)	Imperial (inches)
Height	650	25.6
Depth	535	21
Width	440	17.3

Filters:

Filter Type	Efficiency
Pre filter	95% @ 0.9micron
HEPA	99.997% @ 0.3micron

Environmental operating range:

Temperature: +5°C to + 40°C

Humidity: Max 80% RH up to 31°C

Max 50% RH at 40°C

Contact Information

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A WORLD LEADER IN FUME
EXTRACTION TECHNOLOGY

E C DECLARATION OF CONFORMITY

Manufacturer: BOFA International Ltd,
Address: 21-22 Balena Close,
Creekmoor Ind Estate,
Poole, Dorset,
BH17 7DX.

Country of origin: England, United Kingdom

Product: Fume Extraction Unit
DustPro Universal

Serial Number:

The named product is in conformity with the requirements of the following European Directives:

2006/42/EC	Machinery Directive
2014/30/EU	EMC Directive
2011/65/EU	RoHS Directive

Conformity with the requirements of the directives is testified by adherence to the relevant parts of the following harmonised standards:

BS EN 61010-1-2010+A1:2019	Safety requirements for electrical equipment
BS EN ISO 12100:2010	Risk assessment and risk reduction
BS EN 61000-3-2:2014	EMC limits for Harmonics
BS EN 61000-3-3:2013	EMC limits for Voltage fluctuations & flicker
BS EN 61000-6-2:2005	EMC immunity requirements
BS EN 61000-6-4:2011	EMC emission requirements

Paul Beeson – Product Certifications
BOFA International Ltd – Balena Close Poole BH17 7DX

Tony Lockwood, Managing Director
For and on behalf of BOFA International Ltd
1st Jan 2020





Local Exhaust Ventilation System - **Inspection Record**

Health & Safety at Work Act 1974 - Control of Substances Hazardous to Health - Regulation 9 (2002)
Thorough Examination and Testing of Local Exhaust Ventilation Systems

Company:	System Designation:	System Installation Date:
Designated Person:		

Inspection and Maintenance Schedules

1. Daily checks
2. Weekly inspection of process enclosure, extract offtake, hose/ducting and extract/filtration unit.
3. Monthly inspection of process enclosure, extract offtake, hose/ducting and extract/filtration unit.
4. Yearly inspection / testing

**Process enclosure, extract offtake(s), hose/ducting and extract/filtration unit.
Inspection and Maintenance Record**

1. Daily inspection

Inspection of the process to ensure extract devices/nozzles/enclosures/hoses are in place and correctly positioned. Examination of the extractor to ensure it is running. This to be carried out by the operator. Daily inspection not recorded.

2. Weekly Inspection

Weekly inspection by supervisor of physical condition of extract devices/nozzles/enclosures/hoses and extraction unit for damage, change (parts added or removed) and correct operation etc. Check also that daily inspections have been completed. Tick boxes to confirm system ok / change. Add details of any changes. Report changes to Engineering Manager. Record any remedial actions taken.

Week number	Date	System ok	System Change	Details of change / repairs etc	Initial
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					

**Process enclosure, extract offtake, hose/ducting and extract/filtration unit.
Inspection and Maintenance Record**

2. Weekly Inspection

. . . . Continued

Weekly inspection by supervisor of physical condition of extract devices/nozzles/enclosures/hoses and extraction unit for damage, change (parts added or removed) and correct operation etc. Check also that daily inspections have been completed. Tick boxes to confirm system ok / change. Add details of any changes. Report changes to Engineering Manager. Record any remedial actions taken.

Week number	Date	System ok	System Change	Details of change / repairs etc	Initial
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41					
42					
43					
44					
45					
46					
47					
48					
49					
50					
51					
52					

**Process enclosure, extract offtake, hose/ducting and extract/filtration unit.
Inspection and Maintenance Record**

3. Monthly Inspection

In addition to weekly checks. Disconnect hoses and check for blockage and smooth operation of fan, signs of dust or vapour / gas / odour carry over. Tick boxes to confirm system ok / change. Add details of any changes. Report changes to Engineering Manager. Record any remedial actions taken.

Month number	Date	System ok	System Change	Details of change / repairs etc	Initial
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

4. Yearly Inspection

Annual service To include all regular checks together with inspection of filter condition and replacement where necessary, motor and electrical checks,	Comments	Signature of Supervisor : Date:
Annual Thorough Inspection and Testing of LEV System in accordance with C.O.S.H.H. Regulation 9 (max interval 14 months) including reporting.	Comments	Signature of Supervisor : Date: